



LOS ANGELES UNIFIED SCHOOL DISTRICT
LOCAL DISTRICT CENTRAL
OPERATIONS UNIT

SCHOOL ADMINISTRATIVE ASSISTANTS' & OFFICE MANAGERS'
 OPERATIONS ZOOM MEETING

THURSDAY, MARCH 18, 2021
 9:00AM-12:00 PM

AGENDA

WELCOME <ul style="list-style-type: none"> Zoom Norms Welcome New SAAs 	Frances Baez <i>LD Central Superintendent</i> Miguel Saenz <i>Administrator Supporting Operations</i>
Inclusion Activity	Michelle Gorsuch <i>Operations Coordinator</i>
Accounts Payable Update <ul style="list-style-type: none"> Overview of New Vendor Invoice Management System Questions and Answers 	Beatriz Rios <i>Head Accountant</i> Wilma Ylagan <i>Financial Aide</i> <i>Accounts Payable</i>
Enrollment <ul style="list-style-type: none"> FAQ for Enrollment 	Rudy Gomez <i>PSA Field Coordinator</i>
BREAK	
School Mental Health <ul style="list-style-type: none"> Self-Care 	Monica Topete Veronica Real <i>Consultant</i> Nidia San Jose <i>Psychiatric Social Worker</i>
BREAK	
Payroll <ul style="list-style-type: none"> Questions and Answers 	Tasha Cunningham <i>Senior Payroll Specialist</i>
COVID-19 Update <ul style="list-style-type: none"> Testing Sites Vaccine Sites 	Tony Cortez <i>Operations Coordinator</i>
Daily Pass <ul style="list-style-type: none"> Overview Questions and Answers 	Flaminio Zarate <i>Operations Coordinator</i>
Questions and Answers & Evaluations	

